

# SCOPE OF PRACTICE COMMITTEE

March 7, 2006

**Members Present:** See Attached List

**Guests Present:** See Attached List

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## **Call to Order:**

Trista Campbell, co-chairperson, called the meeting to order at 10:10AM.

### **I. Introductions**

Trista introduced Jayne Wilkins, guest from Navapache Regional Medical Center.

### **II. Review and approval of the December 6, 2005 meeting minutes**

No changes were made. A motion was made by Christine Benoit and seconded by Vicki Buchda to approve the minutes. Motion carried.

### **III. Review of Advisory Opinions approved by the Board in January 2006**

No questions or discussion regarding the approved advisory opinions.

### **IV. Review of advisory opinion on Supervision of Nurse Externs by RN's**

This advisory opinion had been submitted to the board in January 2006. The Board returned it to the Scope of Practice Committee and asked for further discussion and review. The discussion related to the role of an LPN who is in or has graduated from an RN nursing program. The Board felt the LPN should be permitted to work within their scope of practice as a licensed practical nurse. Guest Jayne Wilkins presented information on how they conduct their Nurse Extern Program at Navapache Regional Medical Center. They hire both the students and graduates of the RN programs who are not LPN's as well as the students and graduates of the RN program who are also LPN's. They call them both nurse externs and very much wish to continue referring to their program as a program for nurse externs. The LPN's in this program do perform within the scope of practice of the LPN, while learning the RN role under a preceptor. The unlicensed persons in the Nurse Extern Program do not give medications and start IV's. After a lengthy discussion, a motion was made by Jeannette Sasnor and seconded by Vicki Buchda to change the name of the advisory opinion to Supervision of Unlicensed Nurse Externs by Registered Nurses. Motion carried. There was also a suggestion that if needed the committee could address the licensed nurse extern in a separate advisory opinion.

### **Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting. – Judy Bontrager.

### **V. Terminology to use in advisory opinions.**

In an effort to standardize the terminology used in advisory opinions, a draft reference glossary was presented by Kathy Adamson. The committee made several suggestions for additions and changes. A motion was made by Vicki Buchda and seconded by Jeannette

Sasmor to use the reference glossary as a tool which we can add to, change, and delete terms as it is utilized. Motion carried.

**Recommendations/actions taken/responsible for:**

Revise glossary to include committee suggestions and return to the committee at the June 6, 2006 meeting for use as an ongoing reference document. – Kathy Adamson

VI. Scope of Practice for LPN's Relating to Suture Removal

An email request for clarification as to whether LPN's could remove sutures initiated this discussion. This skill is being taught in the LPN programs and committee members indicated it is current practice in the community. A motion was made by Marianne Locke and seconded by Vicki Buchda to accept the draft advisory opinion with the addition of staples. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting. – Judy Bontrager.

VII. Review of Current Advisory Opinions

A. Orders: Accepting, Transcribing and Signing Off Medical Orders – Discussion was held regarding the need to keep the phrase “person licensed in this state” as part of the initial statement. After consultation with the Pharmacy Board, Medical board and Department of Health Services, it was decided to keep that phrase in the advisory opinion. A statement regarding third party orders was included. Minor wording changes were suggested, references updated and rationale was added. A motion was made by Jeannette Sasmor and seconded by Pat Johnson to accept the draft revisions. Motion carried.

**Recommendations/ actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting. – Judy Bontrager

B. Infusion Therapy/Venipuncture by LPN's – A question was raised as to whether LPN's should be permitted to insert midline catheters. Additional information is needed. A motion was made by Pat Johnson and seconded by Susan Poole to table this advisory opinion for the June 2006 meeting. Motion carried.

**Recommendations/actions taken/responsible for:**

Submit additional information by May 22, 2006 to include in the packet for the June 6, 2006 Scope of Practice meeting. – Marla Moore, Pat Johnson, Heide Johnson, Marianne Locke, Judy Hayter, Susan Poole, Harry Platte, Anita Fijalka

C. Injection of Lidocaine: Local Infiltration for Femoral Sheath Removal – No content changes recommended. Motion by Pat Johnson and seconded by Vicki Buchda to accept reference updates. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- D. Death, Assessment of – Changes made to include nurse practitioner role as well as statutory changes and references and rationale added. Motion made by Tina McConn and seconded by Kathy Adamson to approve the suggested changes.

**Recommendations/actions/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- E. Intra-Aortic Balloon Removal – Rationale was added and references updated. Motion by Vicki Buchda and seconded by Kimberly Eacott to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- F. Intra-Osseous Cannulation – Rationale was added and references were updated. Motion was made by Vicki Buchda and seconded by Robin Hayes to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- G. Medications, Carrying by RN's – Rationale was added and reference was updated. Motion was made by Vicki Buchda and seconded by Susan Poole to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- H. Suture Mediated Closure Devices – Rationale and reference were added. Motion by Pat Johnson and seconded by Susan Poole to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- I. Amniotomy – Revisions included making a single statement that this is not within the RN scope of practice and updating the references. Motion made by Jeannette Sasmor and seconded by Christine Benoit to accept the proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- J. Lumbar Puncture – References were updated. Motion made by Pat Johnson and seconded by Donna Heitmann to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.

– Judy Bontrager

- K. Mediset – Motion made by Jeannette Sasmor and seconded by Robin Hayes to table this advisory opinion until the next Scope of Practice meeting. Motion carried.

**Recommendations/actions taken/responsible for:**

Submit revisions by May 22, 2006 to include in the packet for the June 6, 2006 Scope of Practice meeting. – Trista Campbell

- L. Abandonment of Patients – References were added. Motion made by Jeannette Sasmor and seconded by Tina McConn to accept proposed changes. Motion carried.

**Recommendations/actions taken/ responsible for:**

Take the draft advisory opinion to the board for approval at the March 2006 meeting.

– Judy Bontrager

- M. Injection of Lidocaine: Liposuction – A request was received from Beth Randall, RN, for the Scope of Practice Committee to consider if the administration of diluted Lidocaine to prepare patients for tumescent anesthetic is within the scope of practice of an RN. Randall came to the committee and discussed the procedure and answered questions. Questions pertaining to analgesia vs. anesthesia, volume of medicated solution, physician availability, etc. were addressed with Randall. The committee felt this was not within the RN scope of practice. Motion was made by Pat Johnson and seconded by Robin Hayes to refer this to the Advanced Practice Committee. Motion carried.

**Recommendations/actions taken/responsible for:**

Send information to the Advanced Practice Committee for consideration. – Judy Bontrager

- N. Cervical Ripening Agents and Prostaglandin Suppositories – After discussion, it was felt that cervical ripening agents should be a separate advisory opinion from agents for labor induction. This will be addressed at the June 6, 2006 Scope of Practice meeting.

**Recommendations/actions taken/responsible for:**

Submit draft advisory opinion for cervical ripening agents and draft advisory opinion for use of agents for labor induction by May 22, 2006 to be included in the packet for the June 6, 2006 Scope of Practice meeting.

- O. Foley Catheter: Use of Instrumentation to Deflate a Malfunctioning Foley Catheter Balloon – Rationale was changed and a reference was added. Motion was made by

Robin Hayes and seconded by Kimberly Eacott to accept the proposed changes.  
Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.  
– Judy Bontrager

- P. Laminaria Sponge: Insertion/Removal – The rationale was changed and references were added. Motion by Pat Johnson and seconded by Vicki Buchda to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.  
– Judy Bontrager

- Q. Pacemaker Wires – Revision was made to the rationale and references were added. Motion by Vicki Buchda and seconded by Tina McConn to accept proposed changes. Motion carried.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.  
– Judy Bontrager

- R. Prostaglandin Gel and Suppositories – The committee decided to table this advisory opinion until June 6, 2006 meeting.

**Recommendations/actions taken/responsible for:**

Submit revised advisory opinion by May 22, 2006 for the June 6, 2006 Scope of Practice meeting packet. – Jeannette Sasmor, Kathy Adamson, Robin Hayes

- S. Sigmoidoscopy Flexible Screening – Table for the June 6, 2006 Scope of Practice meeting.

**Recommendations/actions taken/responsible for:**

Submit revisions by May 22, 2006 for the June 6, 2006 Scope of Practice meeting packet. – Anita Fijalka

- T. Vaginal Speculum Exam and Specimen Collection – Tabled for the June 6, 2006 Scope of Practice meeting.

**Recommendations/actions taken/responsible for:**

Submit revisions by May 22, 2006 to include in the June 6, 2006 Scope of Practice meeting packet. – Anita Fijalka

- U. Intrauterine Pressure Catheters – Rationale modified and reference dates added. Motion by Kathy Adamson and seconded by Donna Heitmann to accept the proposed changes.

**Recommendations/actions taken/responsible for:**

Take the draft advisory opinion to the Board for approval at the March 2006 meeting.  
– Judy Bontrager

- VIII. Questions relating to the need for an order to hold medications prior to dialysis  
A discussion indicated varying opinions amongst the Scope of Practice Committee members. Some felt the nurse could hold the appropriate medications without a physician's order; others felt an order is definitely needed. It was noted that the Board issued a decree of censure to a nurse who held the medication without a physician's order. The decision was to address the issue in a FAQ format vs. an advisory opinion.

**Recommendations/actions taken/responsible for:**

Submit draft for FAQ by May 22, 2006 to include in the Scope of Practice packet for June 6, 2006 meeting. – Donna Heitmann

- IX. Qualified members recruitment for RN Standard Setting Panel of Judges  
Interested applicants should submit their names and contact information to [lkenny@ncsbn.org](mailto:lkenny@ncsbn.org).

- X. Assignments for Review of additional advisory opinions.

Last Revised	Advisory Opinion	Responsible Members	Date to Present to Committee
New	1. Anesthetic Agents Administered in End of Life	Kathy Pollard Tina McConn Donna Heitmann	6/7/06
3/03	2. Pre-Hospital Nursing	Donna Heitmann Susan Poole Debra Henry	6/7/06
1/03	3. Anesthetic Agents Administered by RN's for Limited Purposes: Airway Management & Peripheral Nerve Block	Vicki Buchda Christine Benoit	6/7/06
3/03	4. Apheresis in the Out Patient Setting	Ann Earhart Susan Poole	6/7/06
3/03	5. Assessment of Patient Conditions by the Professional Nurse	Robin Hayes Marianne Locke	8/29/06
3/03	6. Intrauterine/Intracervical Insemination	Robin Hayes Vicki Buchda	8/29/06
3/03	7. Intravenous Administration of contrast Media	Ann Earhart	8/29/06
3/03	8. Intubation: Endotracheal, Esophageal Gastric Airway, Esophageal Obturator Airway	Tina McConn Kimberly Eacott	8/29/06
3/03	9. Sheath Removal, Placement of Mechanical Compression Devices and Deployment of Extravascular Collagen Plugs	Tina McConn Kimberly Eacott	8/29/06
3/03	10. Supervision of LPN's by Registered Nurses	Patricia Johnson Heide Johnson Kathleen Pollard	8/29/06
3/03	11. Ultrasound: Therapeutic & OB/GYN Diagnostic	Robin Hayes	8/29/06
HOLD	Epidural Analgesia by Nurse Anesthetist		

XI. Adjournment

The meeting was adjourned at 2:40 p.m.

Minutes respectfully submitted by:

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Judy Bontrager, RN, MN

Minutes submitted to the Board March 2006

Minutes approved by the SOP Committee June 6, 2006

JB/mlp

**Scope of Practice Committee Meeting  
Arizona State Board of Nursing**

**March 7, 2006**

**List of Attendees**

**SOP Committee Members**

Kathy Adamson, RNC  
Christine Benoit, RN, BSN  
Judy Bontrager, RN, MN  
Vicki Buchda, MS, RN  
Kimberly Eacott, RN, BSN, CCRN  
Ann Earhart, RN, MSN, CRNI  
Trista Campbell, RN  
Robin Hayes, RN  
Donna Heitmann, RN, BSN  
Debra Henry, RN, RDH, MS, NHA, CLNC  
Mary Hubenthal, RN  
Heide Johnson, LPN  
Patricia Johnson, LPN  
Marianne Locke, RN  
Tina McConn, RN  
Kathleen Pollard, MSN, RN, CHPN  
Susan Poole, RN, CRNI, BSN, MS, CNSN  
Jeannette Sasmor, RN, MBA, EdD

**Guests**

Jayne Wilkins – Navajo Regional Medical  
Center  
Beth Randall, RN, MN – Understanding  
Women